

Shearn's SDMC  
April 12, 2016

- Minutes
- Attendance (Buck)
  - Review data
- Discipline
  - Update sheet from Keafer
  - 911 from phones
- Academics
  - Literacy (Luna)
  - Science (Iriondo)
  - Math (Whitten)
  - Dual Language (Garson)
- Title 1- Parental Involvement (Garson)
- Waivers
  - No or yes on early 5 district early dismissals
  - 5 no school days in lieu of early dismissal
    - 2 must be academic
    - 3 can be instructional professional development (can use half for report card days)
- Safety (Garson)
  - Dismissal
  - Cafeteria
- Testing (Buck)
  - May 9                      STAAR Math 3<sup>rd</sup> and 4<sup>th</sup>
  - May 9                      STAAR Math 5<sup>th</sup> Retest
  - May 10                     STAAR Reading 3<sup>rd</sup> and 4<sup>th</sup>
  - May 10                     STAAR Reading 5<sup>th</sup> Retest
  - May 11                     STAAR Science 5<sup>th</sup> Grade
- Finance (Buck)
  - Activity Funds
  - General Budget
    - New change- we will now be losing \$179.00 instead of \$67 less in PUA which amounts to about \$140,000.00 for the school year do it is imperative that we raise attendance and enrollment
    - Budgets will now be carried over
- Facility Concerns (Buck)
  - Concerns- many items are now being schedule for next January
- Lighthouse Team (Garson & Banks)
- Staffing (Buck)
  - 2016-17
    - Kindergarten- Bilingual
    - Second Grade- Bilingual
    - First Grade Bilingual
    - Special Education Resource
    - Fourth Grade Literacy
- Professional Development (Buck)
  - Recommendations for the fall
- Calendar
  - Any errors let us know right away. There are lots of changes the last few days
- Support and Volunteers
  - YMCA- Great Meeting
  - Head Start
  - Parents
    - Ms. Tasha Wilson- PTO Treasurer
    - Ms. Merissa Maclain- PTO President
- HB5- Garson
- Other business

Shearn Elementary SDMC Minutes  
April 12, 2016

Members Present

- Bill Buck- Principal
- Kathleen Garson- Teacher Specialist
- Sandra Pollock- Classroom Teacher
- Lillian Banks- Classroom Teacher
- Eric Whitten- Classroom Teacher
- Tasha Wilson- PTO
- Merissa Maclaine- PTO
- Dave Agerton- YMCA

Members Absent

Canthy Luna- Classroom Teacher  
Pablo Iriondo- Ancillary Teacher

Minutes

- Ms. Garson is taking the minutes

Attendance

- Our attendance is well below 98 and we need to work on that
- Next year we do not know about the budget
- We are looking at \$140,000 cut and will have to tighten our belt. Mr. Buck does not plan on anyone losing their jobs, but we will have to be creative with the money
- Any TAs that leave will not be replaced
- Mr. Buck will have to come to us once the budget is released and it will not be decided by June
- The law says that any teachers that are cut need to be told 10 days before the end of the school year, which again Mr. Buck does not plan on losing any teachers
- How they were going to absorb the costs at the district level has not been decided but has to be decided by the June Board Meeting
- They have cut down on central processes and a lot of money goes to maintenance
- Anything we do not spend this year will roll over to next year
- Usually Mr. Buck tries to spend the majority of the budget but the end of the school year
- We will try to have about \$10,000 roll over
- There is a hiring freeze in many areas in central administration because they are looking at closing many positions
- If students are sick we do not want them here, but we have to make sure that students are coming to school
- We need to use the nurse as much as we can to assist and make sure students come to school

Discipline

- Overall we are still below last year's numbers
- We know that students are building relationships with their teachers as the discipline referrals have decreased. We also know that we need to look to the teachers to help with ideas on discipline.
- Students have discovered that they can use phones in the classrooms to call 911, everyone needs to be aware of this.
- The 911 calls have happened 2 different times, we do not want this to happen
- We were warned that the next time that it happens we are being advised a ticket may be issued.
- This goes back to the supervision and systems in the classrooms
- Hopefully this will send a message that students should not call 911
- Next year there are no suspensions for any reasons from PK-2

Academics

- Whitten: STAAR tests are coming up and if there are any retests for 5<sup>th</sup> grade, then that will happen in May
- The students who have passed 100% on ST Math can use Think Through Math
- Ms. Garson discussed that the Spanish Math teachers in Dual Language may want to pull small groups for testing their English speakers to ensure that they do as best as they possibly can
- We will try to get all of the End of Year assessments completed by the end of the week of May 13<sup>th</sup>
- DRA testing will be moved to 5/2. Remember if teachers are keeping up with running records a separate DRA is not necessary.

#### Dual Language

- Dual Language Parent Meeting Tuesday, April 12<sup>th</sup> at 4PM
- The End of Year running records will take the place of the multiple choice end of year test

#### Early Dismissal

- There will be no early dismissal waivers next year
- We can do 5 full days and 5 half days/ early dismissal days
- The full days would be 2 academic and 3 can be instructional professional development (can use half for report card days)
- They are no longer doing the early dismissal waivers
- Ms. MacLaine asked if principals could speak with each other about schedules
- Right now the SSO has 9 schools that are spread out all over the district and not in the same feeder pattern, but it would be beneficial to work with others in the same feeder pattern
- Early dismissals interfere with parents who are working
- Ms. MacLaine understands that teachers do not have time
- We can try to schedule the 5 full days on bank holidays so that some of the parents might not have to work those days
- If teachers do not come in on professional development days, then they aren't paid
- We can do President's Day and Columbus Day

#### Safety and Dismissal

- The carpool line is still going until 3:45PM and some parents are coming at 3:30PM to avoid the line
- The students are getting out of the cafeteria faster and to the carpool line faster
- We could stop the line with cones at 3:30PM
- We can revisit the late arrivals staying in the cafeteria to discourage parents coming later

#### Activity Funds

- Make sure to share the funds with your group so that everyone knows how much money they have

#### Facility Concerns

- Everything that we asked is going to be done next January
- The person in charge of the custodians, there are not any new custodians that will be hired due to the hiring freeze

#### Lighthouse Team

- We met yesterday and discussed Leadership Day that is taking place on May 17<sup>th</sup>
- The faculty meeting will occur tomorrow in Mr. Whitten's room and we will have a student stay after school to give a tour of the classroom to all of the teachers
- Between 7:30 and 8:00 we can have students focus on Leadership Notebooks and School wide Leadership Roles
- 4<sup>th</sup> grade did everything for the Leadership Assembly and the students were very responsive

#### Staffing: El Paso Recruitment

- Mr. Buck, Ms. Calderon, and Ms. Ransom are going to UTEPP for recruitment
- Kindergarten Bilingual
- Second Grade Bilingual
- First Grade Bilingual
- Special Education- Resource
- Fourth Grade Literacy

#### Professional Development

- We will do the training for all new people for The Leader in Me
- Anyone can attend
- This will be the 2 day refresher
- District training will be open space technology

#### Calendar

- We are down to 30 days left in the school year and everything is tight
- Make sure if you see any issues that you let Mr. Buck know

#### Summer School

- Ms. Keafer sent out a survey to the teachers about summer school last month and had a lot of positive responses
- Right now she has enough teachers lined up
- Students will report June 1-June 29<sup>th</sup>
- The hours for summer school will be 7:30-3:15 Monday- Thursday

#### Team Shearn

- On Saturday we had a great turn out of volunteers and organizations
- We need to get feedback from the organizations and churches
- We will see what the volunteers want to do
- There is an increasing number of people at the YMCA who want to volunteer
- Reading Together: a 20 week training; the director of United Way said that they can fund the program for the school
- Learning Together: Peer to peer tutoring could also be funded by United Way
- United Way can also help with the coaching of the teachers and the students
- Mr. Collier wants to fund the parent program: Charles
- West U Baptist-Kathleen Yarborough wants to provide volunteers for Brighter Bites to make that happen and to help train the parents
- We have to apply to Brighter Bites- Ms. MacLaine will follow up and send Mr. Buck the information
- Parents get 2, 15 pound bags of fresh fruit and vegetables every week
- Mr. Agerton wants to talk to the YMCA about funding and helping coordinate
- Willow meadows has money set aside for Shearn that will be available May 1<sup>st</sup>
- If we could do something for the teachers, that would be great
- Kid's Hope: A church is matched with a school and the church coordinates it
- There just need to be 10 volunteers- this would be regular

#### PTO

- Officially a 501.3c
- PTO is funding a Keurig and they have spoken with Willowmeadows about helping fund the coffee and water for the Keurig
- Dual Language: We will have 4 Dual Language classrooms and one regular English
- Elementary School Office can be contacted about not creating a regular English class
- It would be nice to limit the Pre-K classes to 22 instead of 26
- Newsletter can be emailed and also printed
- We can set the dates and times for parents to sign up for making parent packets every week
- If we have 2-3 people for the school we can pull it off
- We can also scan the papers and email them to the parents
- We can encourage the teachers to communicate by email
- Our new SIS system will be electronic that is out of Clark County
- What is the best form of communication call out

#### Ancillary Splitting

- We want more communication about ancillary and when the classes need to be split
- Technology should be in the technology classroom
- Science will be in the classroom, each grade level should designate where the science teacher should go each day